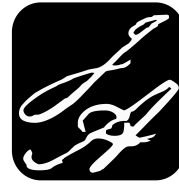


JEFFERSON ACADEMY
Board of Directors Meeting
Monday, November 9, 2015



JEFFERSON
ACADEMY

Location: 1425 S. Angel Street
Kaysville, UT 84037

In Attendance: Keith Facer, Shelley Young, Alana Wilson, Taylor Leavitt, Judy Nixon

Others in Attendance: Nicole Jones, Steve Davis, Britin Van Brocklin, Brad Taylor, Elizabeth Garner

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship and is based on the Core Knowledge Sequence. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts. It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

MINUTES

7:07 PM – CALL TO ORDER by Keith Facer

CONSENT ITEMS

- **October 1, 2015 Board Meeting Minutes**

Taylor Leavitt made a motion to approve the October 1, 2015 Board Meeting Minutes. Judy Nixon seconded. Motion passed unanimously.

PUBLIC COMMENT

- No public comments were made.

CLOSED SESSION TO DISCUSS PERSONNEL & LITIGATION

- Keith Facer made a motion to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual and to discuss pending or reasonably imminent litigation; Judy Nixon seconded. Motion passed unanimously, the votes were as follows:

Keith Facer – AYE

Judy Nixon – AYE

Shelley Young – AYE

Taylor Leavitt – AYE

Alana Wilson – AYE

Entered Closed Session at 7:09 PM.

- Keith Facer made a motion to adjourn the Closed Session discussing the character, professional competence, or physical or mental health of an individual and enter a Closed Session to discuss pending or reasonably imminent litigation; Taylor Leavitt seconded. Motion passed unanimously, the votes were as follows follows:

Keith Facer – AYE

Judy Nixon – AYE

Shelley Young – AYE

Taylor Leavitt – AYE

Alana Wilson – AYE

Entered Closed Session at 7:21 PM.

- Keith Facer made a motion to adjourn the Closed Session to discuss pending or reasonably imminent litigation; Taylor Leavitt seconded. Motion passed unanimously, the votes were as follows:

Keith Facer – AYE

Judy Nixon – AYE

Shelley Young – AYE

Taylor Leavitt – AYE

Alana Wilson – AYE

Adjourned Closed Session at 7:31 PM.

MONITORING

- **Director Update**

A report was provided to the Board with an update on the state of the school. There has been outstanding parent support and over 1,000 volunteer hours have been provided so far. Over 93% of families attended Parent Teacher Conferences.

Elizabeth Garner discussed the Parent Teacher Organization, the plans for Veteran's Day, and fundraisers. A fundraising website has been created that will allow the families to see the school and teachers wish lists.

Nicole Jones reviewed the attrition report and the reasons why families have left. Additional students are being enrolled if there are open seats at the school.

- **Budget Update**

The Board reviewed the current budget and expenses. End of year projections are being created and an amended budget is in the process. The sustainability of growth and enrollment projections will be discussed the winter retreat.

VOTING ITEMS

- **2015-2016 FY Revised Budget**

The approval for the revised budget was tabled.

- **Desktop Lab ETS Estimate 1414**

Nicole Jones reviewed the technology that will be purchased with School Land Trust funds in order to replace a computer lab.

Keith Facer made a motion to approve the Desktop Lab ETS Estimate 1414 for \$31,260; Judy Nixon seconded. Motion passed unanimously.

- **Facility Improvement Costs**

Nicole Jones has been looking at the maintenance of the building and making sure the building stays in good condition. The bathroom stalls need to be replaced due to years of use and repainting.

Keith Facer made a motion to approve up to \$10,000 for costs related to bathroom and facility improvements through The Specialty Company; Alana Wilson seconded. Motion passed unanimously.

- **Policy Governance Ends 1.1. Academic Accomplishment**

The proposed goals are challenging but realistic for the school to accomplish. The interventions that are being put into place to help with scores were reviewed.

Keith Facer made a motion to approve the revised Policy Governance Ends 1.1. Academic Accomplishment policy; Alana Wilson seconded. Motion passed unanimously.

- **Holiday Bonuses**

Keith Facer made a motion to approve the holiday bonuses as discussed in Closed Session; Judy Nixon seconded. Motion passed unanimously.

DISCUSSION ITEMS

- **Action Items**

- The action items were reviewed and new items were reviewed.

- **Calendaring**

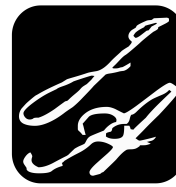
- Holiday Social December 9, 2015
- Board Retreat January 9, 2016

ADJOURN

- Keith Facer made a motion to adjourn the Board Meeting; Taylor Leavitt seconded. Motion passed unanimously.

Board Meeting adjourned at 8:15 PM.

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Board of Directors Closed Session
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MINUTES

7:09 PM – CALL TO ORDER by Keith Facer

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 - Keith Facer – AYE
 - Judy Nixon – AYE
 - Shelley Young – AYE
 - Taylor Leavitt – AYE
 - Alana Wilson – AYEEntered Closed Session at 7:09 PM.

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 - Keith Facer – AYE
 - Judy Nixon – AYE
 - Shelley Young – AYE
 - Taylor Leavitt – AYE

Alana Wilson – AYE
Entered Closed Session at 7:21 PM.

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Keith Facer – AYE

Judy Nixon – AYE

Shelley Young – AYE

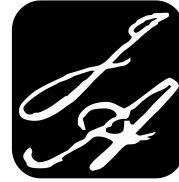
Taylor Leavitt – AYE

Alana Wilson – AYE

Adjourned Closed Session at 7:31 PM.

7:31 PM – ADJOURN

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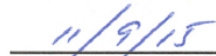
AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

This Closed Session was held to discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(1)(c).



Keith Facer, Chair



Date